

Please bring in at anytime

One of our required tenant duties is to help us maintain a safe and habitable living environment. If anyone - neighbors, tenants, guests, pets, etc. are causing problems - Please get this form to us right away so we can seek the appropriate remedies. You can fax toll free 24 hours to 1-866-883-3421, mail to us at Town & Country Realty, 2300 Biehn Street, Klamath Falls, OR 97601 or place in our mailbox at our front door.

PLEASE ALSO CALL 911 and make a complaint with the police department - this is absolutely necessary for us to pursue a remedy for these violations

I witnessed the following event(s), action(s), neglect listed below in detail caused by: (the tenant(s), the neighbors, pets, guests, unknown, other: _____

_____ at the following location: _____ on or near this date: _____ and time: _____ am pm, the following event(s), action(s), neglect, other _____ :

911 called Police called Report filed (required we are to pursue their eviction)

I wish to remain anonymous if possible and understand that anything mailed to inform these people of this violation will not include my information below if this box is checked. If a judge or attorney requires me to come to court as a witness I will be notified.

Signature: _____ Date: _____

Neighbor Property Owner Property Manager Other

Address:

Telephone Number:

Email Address:

Date & Time received by Mgmt:

Copied to File: Yes or No

Recommended Action: Issue Warning

Bill tenants account \$25 to serve notice of violation

Issue 30 Day for Cause Notice or 10 Day Repeat

30 Day for Cause Notice already sent or 10 day

File Eviction on 30 Day for Cause Notice

File Eviction 10 Day repeat of 30 Day for Cause Notice

FED Mediation Scheduled

FED Hearing Scheduled

Number of complaints received to date on this tenant:

Owners approval to pursue their eviction received? Yes or No